



Booking Information for Sole Use Events

The Laneway is an intimate cocktail bar and contemporary canvas to host any event.

Located at the rear of Urbane and The Euro in Spencer Lane, this elevated space is bathed in natural light but sheltered by high ceilings. The Bose audio system offers dynamic clarity to compliment a large projection screen over the lane & plasma TV.

The following information pertains to events requesting exclusive hire of The Laneway.



The Laneway
181 Mary Street, Brisbane Qld 4000
07 3229 3686
reservations@urbanerestaurant.com



Reservation Request

Name / Onsite Contact: _____

Company Name: _____

Contact phone number: _____

Date of Booking: _____

Number of Guests: _____

Minimum Spend (if applicable): _____

Time: Arrival: _____ Catering: _____ Finish (approx): _____

Canapé Package: \$ _____ (please indicate your choice of items on the menu)

Share Plates: _____

Total Catering Charge: _____

Bar Tab: Please provide instructions for the Bar tab and wine selection:

Additional Notes: _____

The Laneway
181 Mary Street, Brisbane Qld 4000
07 3229 3686
reservations@urbanerestaurant.com



Deposit Payment

Credit Card Authorisation

Type of Card: (Please circle) AMEX BANKCARD VISA MASTERCARD

Name of Cardholder: _____

Credit Card Number: _____

Expiry Date: _____ 4 digit security code (Amex only) : _____

Amount: _____

- Please charge this credit card at the conclusion of the event for the final bill.
- I have read and understood the Terms and Conditions

Signature: _____

Direct Deposit

Name: 181 Mary Street Partnership

BSB: 034 002

ACNT: 56 7268

Reference: Booking Date & Booking Name

Please e-mail transaction details to reservations@urbanerestaurant.com

The Laneway
181 Mary Street, Brisbane Qld 4000
07 3229 3686
reservations@urbanerestaurant.com



TERMS AND CONDITIONS

RESERVATIONS AND DEPOSIT

Tentative reservations shall only be held for 7 days or 48 hours if within 30 days of the proposed event date, after which time the reservation shall be released. A deposit of \$50 per person is required to confirm a reservation.

BOOKING DETAILS / GUARANTEED FINAL GUESTS

The estimated number of guests, the selected menu, wine selection, dietary requirements and confirmed run sheet 7 days prior to the event. Final numbers are required to be advised by 11am, 2 working days prior to your event. The number of guests confirmed at this time will be the minimum charge for catering.

CANCELLATION POLICY

Cancellations within 5 days of the booking, 50% of the deposit forfeited
Cancellations within 48hours, the full deposit is forfeited

FINAL PAYMENT

Full payment is required at the conclusion of the event. One bill per group.

MINIMUM SPEND

The minimum spend amount is inclusive of food, beverages & room hire. The amount will be confirmed as per the tentative offer.

HIRING OF EQUIPMENT / EXTRA REQUIREMENTS

The client is responsible for any external hiring of equipment and is to be paid for by the client. Prices quoted do not include any floral or table decorations, music or entertainment, photography or audio visual other than stated. However we can gladly assist in recommending professional providers.

ENTERTAINMENT / NOISE

All venues within 181 Mary Street have piped background music. No amplified music (ie live bands or dj) are permitted due to noise restrictions. We reserve the right to lower noise levels if it results in disturbing other restaurant patrons or residents.

CLIENT RESPONSIBILITIES

The client is expected to conduct the function in a legal and respectable manner and is responsible for the conduct of its guests and invitees. The client will be charged for any damage that occurs to the restaurant, the property or its staff.

BAR RIGHTS

We reserve the right to remove from the premises any person behaving in an irresponsible manner. We assume no responsibility for the loss or damage to any property belonging to guests or invitees. No food or beverage is permitted into the premises unless prior permission has been obtained. We reserve the right to charge for any damage that occurs to the restaurant, the property or our staff.

The Laneway
181 Mary Street, Brisbane Qld 4000
07 3229 3686
reservations@urbanerestaurant.com